

Important Due Dates

APPLICATION DUE DATES

COUNTRY	WINTER	SPRING	SUMMER 1	SUMMER 2-4	FALL	YEAR
ARGENTINA*	N/A	*	03/25	04/25	*	*
BELGIUM	10/01	N/A	03/25	N/A	03/15	03/15
BRAZIL	10/01	N/A	03/25	N/A	06/01	N/A
CHILE	N/A	12/01	03/25	04/25	05/01	12/01
CZECH REPUBLIC	10/15	N/A	03/25	N/A	05/15	N/A
COSTA RICA**	11/01	01/15	**	**	07/01	07/01
DOMINICAN REPUBLIC	11/01	N/A	03/25	N/A	07/01	07/01
ENGLAND***	10/01	10/01	03/25	04/25***	05/01***	05/01***
FRANCE	11/01	N/A	03/25	04/25	06/01	06/01
ITALY	10/01	N/A	03/25	04/25	06/01	06/01
MEXICO****	11/01	N/A	03/25	04/25	05/01****	05/01****
MOROCCO	11/01	N/A	03/25	04/25	06/01	N/A
PERU*****	11/01	12/01	03/25	04/25	05/01*****	12/01
PORTUGAL	10/01	N/A	03/25	N/A	06/01	
SPAIN*****	10/01	01/15*****	03/25*****	04/25*****	06/01	06/01
MULTI- COUNTRY	10/01	N/A	N/A	N/A	05/01	N/A

INTENSIVE MONTH PROGRAMS: APPLICATION DUE DATES ARE 6 WEEKS PRIOR TO THE START DATE OF THE PROGRAM.

- * Argentina: Spring/Year 1, 6 & 7 due dates are 11/01. Spring/Year 2-5 due dates are 12/01. Fall 6 & 7 due dates are 04/01. Fall 1-5 due dates are 05/01.
- ** Costa Rica: Summer 1 & 3 due dates are 03/25. Summer 2, 4 & 5 due dates are 04/25.
- *** London: Summer 2 due date is 3/25.
Reading: Fall, Fall + Winter & Year application due dates are 5/15.
- **** Guadalajara & Xalapa: Fall/Year due dates are 06/01.
- ***** Cusco: Fall due date is 06/01.
- ***** Granada: Spring due date is 12/01. Summer 4 due date is 03/25. Summer 5 due date is 04/25.
- ***** Barcelona: Summer 1, 2 & 3 due dates are 03/25. Summer 4 due date is 04/25.

FINAL FORMS AND PAYMENT DUE DATES

Upon acceptance, you will receive a packet containing forms that must be completed and returned along with full payment by the following due dates:

COUNTRY	WINTER	SPRING	SUMMER 1	SUMMER 2-4	FALL	YEAR
ARGENTINA*	N/A	*	04/10	05/10	*	*
BELGIUM	10/15	N/A	04/10	N/A	04/01	04/01
BRAZIL	10/15	N/A	04/10	N/A	06/15	N/A
CHILE	N/A	12/15	04/10	05/10	05/15	12/15
COSTA RICA**	11/15	02/01	**	**	07/15	07/15
CZECH REPUBLIC	11/01	N/A	04/10	N/A	06/01	N/A
DOMINICAN REPUBLIC	11/15	N/A	04/10	N/A	07/15	07/15
ENGLAND***	10/15	10/15	04/10	05/10	05/15***	05/15***
FRANCE	11/15	N/A	04/10	05/10	06/15	06/15
ITALY	10/15	N/A	04/10	05/10	06/15	06/15
MEXICO****	11/15	N/A	04/10	05/10	05/15****	05/15****
MOROCCO	11/15	N/A	04/10	05/10	06/15	N/A
PERU*****	11/15	12/15	04/10	05/10	05/15*****	12/15
PORTUGAL	10/15	N/A	04/10	N/A	06/15	N/A
SPAIN*****	10/15	02/01*****	04/10*****	05/10*****	06/15	06/15
MULTI-COUNTRY	10/15	N/A	N/A	N/A	05/15	N/A

INTENSIVE MONTH PROGRAMS: FINAL FORMS AND PAYMENT DUE DATES ARE 4 WEEKS PRIOR TO THE START DATE OF THE PROGRAM.

- * Argentina: Spring/Year 1, 6 & 7 due dates are 11/15. Spring/Year 2-5 due dates are 12/15. Fall 6 & 7 due dates are 04/15. Fall 1-5 due dates are 05/15.
- ** Costa Rica: Summer 1, 3 & 5 due dates are 04/10. Summer 2, 4 & 5 due dates are 05/10.
- *** London: Summer 2 due date is 04/10.
Reading: Fall, Fall + Winter & Year due dates are 05/30.
- **** Guadalajara & Xalapa: Fall/Year due dates are 06/15.
- ***** Cusco: Fall due date is 06/15.
- ***** Granada: Spring due date is 12/15. Summer 4 due date is 04/10. Summer 5 due date is 05/10.
- ***** Barcelona: Summer 1, 2 & 3 due dates are 04/10. Summer 4 due date is 05/10.

INTENSIVE MONTH STUDENTS ONLY

Students applying solely for an Intensive Month program should apply at least six weeks prior to the start date of the program and must pay in full at least four weeks prior to the start date of the program. This allows ample time to reserve housing and other amenities for the program. If payment is not received at least four weeks prior to the start date of the Intensive Month program, a \$150 late fee will be applied. This does not apply to an Intensive Month program that is in combination with a trimester/semester program. In this case, you will follow the due dates for the corresponding trimester/semester program.

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INTERNATIONAL STUDIES ABROAD
1640-B EAST 2ND STREET, SUITE 200
AUSTIN, TX 78702

International Studies Abroad (ISA) does not discriminate on the basis of race, color, national origin, disability, age, gender, sexual orientation or religion according to the EEOC guidelines. ISA will not tolerate any form of sexual harassment, including unwelcome sexual advances; vulgar, abusive, humiliating or threatening language; practical jokes and other inappropriate behavior in the workplace or on our programs.

IMPORTANT: Documents that cannot be sent via email will be mailed to your current address prior to the final forms and payment due date.
Final documents will be mailed to your permanent address.

CURRENT PERSONAL INFORMATION	
<input type="checkbox"/> MR. <input type="checkbox"/> MS. Print your name as shown on your passport in BLOCK LETTERS	
LAST NAME	
FIRST NAME	MIDDLE INITIAL
DATE OF BIRTH (MM/DD/YY)	AGE
PLACE OF BIRTH (CITY, STATE, COUNTRY)	
COUNTRY OF CITIZENSHIP	
PASSPORT NUMBER (VALID THROUGH END OF PROGRAM)	EXPIRATION DATE
SOCIAL SECURITY NUMBER OR STUDENT ID NUMBER	
CURRENT ADDRESS APT #	
CITY	STATE
ZIP CODE/COUNTRY	HOME PHONE
CELL PHONE	
EMAIL ADDRESS	
ALTERNATE EMAIL ADDRESS	

PERMANENT ADDRESS	
PERMANENT ADDRESS	APT #
CITY	STATE
ZIP CODE/COUNTRY	
TELEPHONE	

T-SHIRT SIZE
Prior to your ISA program, you will receive a T-shirt. Please indicate your T-shirt size.
<input type="checkbox"/> SMALL <input type="checkbox"/> MEDIUM <input type="checkbox"/> LARGE <input type="checkbox"/> EXTRA LARGE

CURRENT ACADEMIC INFORMATION	
COLLEGE/UNIVERSITY	GPA
MAJOR	
MINOR	
<input type="checkbox"/> FRESHMAN <input type="checkbox"/> SOPHOMORE <input type="checkbox"/> JUNIOR <input type="checkbox"/> SENIOR <input type="checkbox"/> NOT ENROLLED <input type="checkbox"/> OTHER _____	

PROGRAM INFORMATION *Prices and dates are subject to change	
HOST UNIVERSITY (EXAMPLE: UNIVERSITY OF SALAMANCA)	
PROGRAM TITLE (EXAMPLE: SPANISH LANGUAGE AND CULTURE)	
PROGRAM SESSION (EXAMPLE: SPRING 1)	
PROGRAM DATES* (EXAMPLE: 03/24/09-06/12/09)	PROGRAM PRICE*
PROGRAM CITY (EXAMPLE: SALAMANCA)	PROGRAM CODE (EXAMPLE: ISLS1109)
2ND PROGRAM CHOICE (IF FIRST CHOICE IS UNAVAILABLE). PLEASE LIST CITY AND SESSION.	

FOREIGN LANGUAGE BACKGROUND/PROFICIENCY
COLLEGE LANGUAGE COURSES (TITLES AND GRADES)
NUMBER OF YEARS STUDIED IN HIGH SCHOOL
How would you characterize your oral proficiency in foreign language? <input type="checkbox"/> BEGINNING <input type="checkbox"/> HIGH BEGINNING <input type="checkbox"/> INTERMEDIATE <input type="checkbox"/> HIGH INTERMEDIATE <input type="checkbox"/> ADVANCED <input type="checkbox"/> NATIVE SPEAKER

PAYMENT INFORMATION
<input type="checkbox"/> FINANCIAL AID <input type="checkbox"/> PERSONAL FUNDS <input type="checkbox"/> OTHER _____ Students intending to use any type of financial aid to pay for any part of the program must mark "FINANCIAL AID" to receive important documents regarding payment.

CREDIT CARD AUTHORIZATION (Visa, Mastercard, and Discover accepted) Please fill out only if paying deposit by credit card.	
I, _____ (PLEASE PRINT NAME),	
authorize ISA to charge the following credit card in the amount of \$ _____	
for the following item(s): <input type="checkbox"/> DEPOSIT <input type="checkbox"/> OTHER _____	
CREDIT CARD NUMBER	
CREDIT CARD TYPE (AMERICAN EXPRESS NOT ACCEPTED)	EXPIRATION DATE
BILLING ADDRESS	APT #
CITY/STATE/ZIP CODE	
CARDHOLDER'S NAME (PLEASE PRINT)	
CARDHOLDER'S SIGNATURE	DATE
X	

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FINAL FORMS AND PAYMENT DUE DATES

Upon acceptance, you will receive a packet containing forms that must be completed and returned along with full payment by the following due dates:

	WINTER	SPRING	SUMMER 1	SUMMER 2-4	FALL	YEAR
ARGENTINA*	N/A	*	04/10	05/10	*	*
BELGIUM	10/15	N/A	04/10	N/A	06/15	06/15
CHILE	N/A	12/15	04/10	05/10	05/15	12/15
COSTA RICA**	11/15	02/01	**	**	07/15	07/15
CZECH REPUBLIC	11/01	N/A	04/10	N/A	06/01	N/A
DOMINICAN REPUBLIC	11/15	N/A	04/10	N/A	07/15	07/15
ENGLAND***	10/15	10/15	04/10	05/10***	05/15***	05/15***
FRANCE	11/15	N/A	04/10	05/10	06/15	06/15
ITALY	10/15	N/A	04/10	05/10	06/15	06/15
MEXICO****	11/15	N/A	04/10	05/10	05/15****	05/15****
MOROCCO	11/15	N/A	04/10	05/10	06/15	N/A
PERU*****	11/15	12/15	04/10	05/10	05/15*****	12/15
SPAIN*****	10/15	02/01*****	04/10*****	05/10*****	06/15	06/15
MULTI- COUNTRY	10/15	N/A	N/A	N/A	05/15	N/A

INTENSIVE MONTH PROGRAMS: FINAL FORMS AND PAYMENT DUE DATES ARE 4 WEEKS PRIOR TO THE START DATE OF THE PROGRAM.

* Argentina: Spring/Year 1, 6 & 7 due dates are 11/15. Spring/Year 2-5 due dates are 12/15. Fall 6 & 7 due dates are 04/15. Fall 1-5 due dates are 05/15.
 ** Costa Rica: Summer 1 & 3 due dates are 04/10. Summer 2, 4 & 5 due dates are 05/10.
 *** London: Summer 2 due date is 04/10. Reading: Fall, Fall + Winter & Year due dates are 05/30.

**** Guadalajara & Xalapa: Fall/Year due dates are 06/15.
 ***** Cusco: Fall due date is 06/15.
 ***** Granada: Spring due date is 12/15. Summer 4 due date is 04/10. Summer 5 due date is 05/10.
 ***** Barcelona: Summer 1, 2 & 3 due dates are 04/10. Summer 4 due date is 05/10.

CANCELLATION POLICY

ISA accepts students on a rolling basis so applications should be submitted as soon as possible. Check the application due date for the program of your choice and submit your application accordingly. Due to high enrollment, ISA recommends submitting applications at least one to two months before the application due date. Students will be required to submit completed paperwork from the acceptance packet and full payment by their program's final forms and payment due date. Students who have not paid in full by the final forms and payment due date are subject to a late fee of \$150.

See above to find out when your final forms and payment are due.

Before you continue, please review the ISA Cancellation Policy:

This policy applies to all cancellations, regardless of the reason. **Your request to withdraw and receive a refund must be made in writing to ISA.** The deposit is non-refundable once your application has been submitted. If your application is denied due to eligibility requirements, your deposit will be fully refunded. Alternative payment arrangements (financial aid, payment plans, etc.) do not exempt you from this policy.

1. If you withdraw from the program **on or before the original payment due date**, you are liable for the \$200 application deposit.
2. If you withdraw **1-9 days after the original payment due date**, you are liable for \$750 plus costs incurred by ISA on your behalf.
3. If you withdraw **10-20 days after the original payment due date**, you are liable for \$1,250 plus costs incurred by ISA on your behalf. Summer program participants are liable for \$1,000 plus costs incurred by ISA on your behalf.
4. If you withdraw **21 or more days after the original payment due date** but prior to the final deadline for withdrawal, you are liable for \$1,750 plus costs incurred by ISA on your behalf. Summer program participants are liable for \$1500 plus costs incurred by ISA on your behalf.
5. The **final deadline** to withdraw from any ISA program is **14 days prior to the start date of the program**. If you withdraw after this deadline, regardless of the reason for withdrawal, you are not eligible for any refund from ISA.

Signing and returning all documents in your acceptance package is your responsibility. **If you fail to return the documents after repeated notification (email or call), you will be deemed withdrawn and will not be eligible for any refund.**

If you change or defer to another ISA program after the payment due date but prior to the final deadline to withdraw, ISA will assess a \$500 change fee plus costs incurred. Program changes are not permitted 1-14 days prior to the start of the program.

Prior to your official acceptance, please refrain from booking flights for your program. ISA reserves the right to adjust program dates to accommodate host university calendar changes, and is not responsible for airline fare or ticket change fees incurred by program participants.

Prices and dates are subject to change without notice.

REQUIRED DISCIPLINARY INFORMATION

1. Have you ever been found responsible for a disciplinary violation at an educational institution you have attended at the college or university level, whether related to academic misconduct or behavioral misconduct? Yes No
2. Have you ever been charged or convicted of a misdemeanor, felony or other crime? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident and explains the circumstances. You must mention if the violation(s) resulted in your probation, suspension, removal, dismissal or expulsion from the institution. Your home institution will confirm the information above when they complete the Disciplinary Verification Form, which will be included in the acceptance packet.

By signing below, I acknowledge that I have read and understand the ISA Final Forms and Payment Due Dates and Cancellation Policy sections. I also certify that the details that I provided in the Required Disciplinary Information section are true and correct.

FULL NAME (PRINT)

PARTICIPANT'S SIGNATURE

X

DATE

CODE OF CONDUCT

FINANCIAL RESPONSIBILITY I agree to be personally responsible for all financial obligations associated with the program in which I am enrolled. I understand that if I have not paid in full by the program deadline, or by another date agreed upon in writing with ISA, the balance due is subject to a 1% monthly surcharge until paid in full. If I receive financial aid, I agree to a 1% monthly surcharge on any amount not paid in full within 10 days after receiving my financial aid disbursement from my home university. I understand the monthly surcharge is distinct from any late fees that ISA may assess for any balance not paid by the deadline.

PARTICIPANTS ARE RESPONSIBLE FOR PAYMENT OF ANY AND ALL DAMAGE CAUSED BY THEM, OR CHARGES INCURRED BY THEM, WHILE ON THE PROGRAM.

HOUSING You may decide to not live in ISA-arranged housing without penalty only if you submit the ISA independent housing contract before the payment deadline. If you notify ISA that you only need ISA-arranged housing temporarily, ISA will send a pre-arrangement contract that you must sign and return to ISA before the payment deadline. At any time, if there are irreconcilable differences between you and your host family, ISA will relocate you to another host family. ISA will not reimburse you for housing expenses if you leave the program early. ISA will not reimburse you for housing expenses if you voluntarily move out of ISA housing during the program.

ALCOHOL AND DRUG POLICY ISA has an alcohol and drug policy that participants are required to follow. Generally, if a participant is of legal age in their host country they may consume alcohol within reasonable limits. Distribution of alcohol to other participants, who are not of legal drinking age or otherwise restricted, is strictly prohibited and violates this policy. If you are of legal age and choose to drink alcohol, you are responsible for your actions at all times. Participants are not allowed to buy, sell, use or possess illegal drugs. "Illegal" means drugs that are prohibited by law in either the U.S. or the program's host country. ISA prohibits consumption of alcohol and drugs in any of its facilities, sponsored transportation vehicles or sponsored hotel rooms. Excessive alcohol consumption or violating drug laws abroad may have very serious consequences. Participants will not receive refund or credit for any missed activity because of violation of this policy. Any infraction or violation of this policy is considered serious and may at ISA's discretion result in your dismissal from the program.

SEXUAL HARASSMENT ISA does not authorize or condone any conduct which may be considered sexual harassment. Participants who become aware of sexual harassment, or who believe they have been subjected to such treatment should report such actions to the on-site Resident Director, Director of Student Relations, or Executive Director.

EXPULSION OR REMOVAL FROM HOME OR HOST INSTITUTION/UNIVERSITY Expulsion or removal from home or host institution/university at any time after acceptance to the ISA program constitutes violation of the Code of Conduct, and may result in dismissal from the ISA program.

COMPLIANCE WITH THE LAW OUTSIDE THE UNITED STATES Participants are strongly urged to comply with all laws of the host country. ISA discourages employment by participants during the program, unless proper legal documentation is obtained. Further, ISA strongly discourages participants from owning or operating vehicles while participating in the program. Political activities or use of illegal drugs may subject you to significant civil or criminal penalties. If, however, you are determined to engage in such conduct while abroad, you do assume any and all risk and responsibility to attend to the matter at your own expense.

PROHIBITED BEHAVIOR Violation of the alcohol and drug policy; Criminal behavior or violation of local laws; Violation of residential guidelines and/or rules; Behavior that is detrimental to your health, welfare or safety or of others; Self-endangerment, including involvement in activities or behavior that could result in personal harm, including, but not limited to frequenting dangerous places, association with criminals, repeated intoxication, etc.; Abusive language towards ISA staff, host university faculty, host family, housing staff or participants; Sexual harassment or misconduct; Disorderly, indecent or obscene conduct, gestures or actions; Violent behavior against others; Theft or vandalism; Participation in strikes, demonstrations or other political gatherings; Property damage to any of the following: ISA facilities, the host university, the housing, or hotels; Unauthorized use of or entry to any ISA or host university facilities or equipment; Unauthorized access to, viewing, copying or distribution of ISA records; Use of ISA equipment for any illegal purpose; Forgery or alteration of legal, government, or ISA-issued documents with the intent or purpose to defraud; Plagiarism, cheating, use of unauthorized materials or engaging in accessing or distributing confidential academic materials; Falsification of personal records, including, but not limited to any alteration of transcripts or grade reports, participant medical or other records, the application for admission, financial aid documents, or other official documents required for participation in the ISA program; Conduct unbecoming an ISA participant including but not limited to violation of any ISA policies. Failure to notify ISA of any disciplinary or criminal matters, pending or otherwise, will result in immediate dismissal from the ISA program.

In the event of a violation of any ISA policies, disciplinary actions can take a variety of forms, and can be issued in combination, depending on the violation in question. ISA at its sole discretion will determine what action, if any, to take for violation of the policy. Participants will be notified in writing, as soon as practicable, of ISA's decision. Any disciplinary actions for violation of this Code are effective once you have been notified of the action either verbally or in writing. In the case of serious misconduct or for the sake of safety, the ISA Resident Director(s) has the sole discretion and authority to immediately dismiss any participant from their residence and/or the program. ISA, at its discretion, may notify the home university of any disciplinary action(s) taken against participants. You will not receive a refund or credit for missed activities or events as a result of any disciplinary actions. Such actions include but are not limited to the following:

Restitution: Payment of the cost to repair or replace any damage of personal property because of damage or theft.

Loss of Privileges: Your privileges to use facilities or to participate in activities or events may be restricted for a designated period of time or may be completely withdrawn.

Housing Termination: You may be required to leave the ISA-arranged housing and obtain housing accommodations on your own and at your own expense.

Disciplinary Probation: You will be provided written notification of the terms and conditions of the probationary restrictions imposed for violating the Code of Conduct. Failure to comply with such restrictions or further violations during the remainder of your ISA program will result in your immediate dismissal from the program.

Dismissal: Permanent removal from the ISA program. The Resident Director may warn participants who are abusing the rules and are in danger of disciplinary actions; however, when the offense is serious enough to warrant dismissal, no warning shall be necessary. Dismissal from your ISA program shall not diminish or otherwise affect your obligation to make any and all payments to ISA. A program participant who is removed from the ISA program will receive no grades for course work in progress. If you are dismissed you are responsible for any and all expenses associated with your transportation and all associated costs for your return trip. In addition, the dismissed participant will not be entitled to a refund or credit for any fees paid, may be required to reimburse the home university for all financial aid received, and is responsible for all non-recoverable costs incurred by the host university or ISA, as well as personal financial obligations, including but not limited to utility bills and rent. A dismissed participant's registration at the home university may be barred until all such financial obligations have been met. The participant's home university may, at its discretion, take further disciplinary actions.

THE ABOVE IS A GENERAL DESCRIPTION OF ISA'S POLICIES, A MORE DETAILED DESCRIPTION OF THE POLICIES ARE CONTAINED IN THE LITERATURE THAT WILL BE SENT IN YOUR ACCEPTANCE PACKET, PLEASE READ AND FAMILIARIZE YOURSELF WITH THE POLICIES.

RELEASE

In consideration of the benefits accruing to me from the International Studies Abroad Program (ISA Program), I do hereby release and discharge International Studies Abroad and its agents, employees, and representatives from all suits, claims, or liability of any nature arising out of or related to my participation in the Program including, without limitation, claims for personal injury or property damage.

I authorize ISA to discuss my program with my parents/family and with my home institution in the U.S. Furthermore, I authorize ISA to provide my home institution with a transcript of the coursework I complete as an ISA participant. It is my responsibility to contact my home institution regarding policies on program participation, including but not limited to transfer credit procedures and procedures related to financial aid, if I have not done so already. I understand that if I am rendered ineligible for a program after my initial acceptance, I am not entitled to any refund from ISA. I acknowledge that it is my responsibility to maintain the minimum eligibility requirements (including GPA) from the point of my acceptance until the commencement of my program.

I release all photos taken or received from my experience abroad to be used by ISA and its study abroad affiliates exclusively for promotional study abroad materials.

I understand that I can be removed or dismissed from the ISA program at any time, either prior to or after departure, for violating the ISA Code of Conduct and Guidelines as found on the ISA website.

By signing below, I acknowledge that I have read, understand and agree to the information presented on this page, and hereby agree to the ISA Code of Conduct and Release.

FULL NAME (PRINT)

PARTICIPANT'S SIGNATURE

X

DATE

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CREDIT VERIFICATION (TO BE COMPLETED BY A STUDY ABROAD ADVISOR)

(IF YOUR HOME UNIVERSITY/COLLEGE DOES NOT HAVE A STUDY ABROAD OFFICE, THEN AN ADMISSIONS / ACADEMIC ADVISOR, OR THE EQUIVALENT, MAY COMPLETE THIS SECTION.)

(CHECK ONE OF THESE THREE BOXES)

- Credits earned by the applicant **ARE** transferable to the home university.
- Credits earned by the applicant will be evaluated upon successful completion of the program and after review of the host university transcript.
- Credits earned by the applicant **ARE NOT** transferable to the home university.

TITLE	PHONE NUMBER	E-MAIL ADDRESS
STUDY ABROAD/ADMISSIONS/ACADEMIC ADVISOR'S NAME - PLEASE PRINT		
STUDY ABROAD/ADMISSIONS/ACADEMIC ADVISOR'S SIGNATURE X		

STUDENT VISA AND PASSPORT INFORMATION

All ISA participants must have a valid passport, and securing a passport is the responsibility of the participant. Be aware that you must have a passport valid for at least six months after your program's end date in order to apply for a visa. More information regarding passport procedures can be found at <http://travel.state.gov/passport>.

ISA program countries vary greatly in their visa requirements for students. While some participants may be required to obtain a student visa, others may be able to stay in the host country for the duration of their program as a tourist. The application process for a student visa also varies by country. Depending on the foreign consulate, applicants may have to apply for the visa in person, via an online application, or by mailing in all application materials. ISA will include country-specific student visa information in the acceptance packet (when applicable). You can also find contact information in the Embassies and Consulates section of the ISA website at www.studiesabroad.com. If you are not a U.S. citizen, contact your nearest consulate immediately to check on regulations as they may differ from those for U.S. citizens. Applying for a student visa is a lengthy process, so allow enough time for processing your visa application. You should apply for your visa 45-120 days prior to departure, depending on the host country. Most foreign consulates are located in big cities, and in many instances travel is required to obtain visas from the consular office in person in your area of residence. Processing and visa fees vary, and most are non-refundable.

Rules and regulations for student visas are constantly changing. Each consulate in the U.S. functions independently and makes its own rules, deadlines and policies. You should contact your consulate to request a student visa application, list of requirements and to verify the application process and timetable. In most cases your passport will physically remain at the consulate until your student visa is approved; therefore, if you have NOT applied for a passport, please apply early to avoid problems. If your consulate requires that you appear in person, be sure to verify that they will be open and accepting applications before you make specific travel plans; certain consulates only accept a specific number of applications per day. Some consulates also require that you set up an appointment far in advance.

ISA has no power to intervene on behalf of participants who do not obtain a visa or who are denied a visa. If a participant is unable to secure a visa and can therefore not participate on his/her ISA program, he/she may have the opportunity to defer to another ISA program at a later date or to another ISA program that does not require a visa. Participants who are unable to secure a student visa will not be subject to any special refund; the standard ISA Cancellation Policy will apply.

ACADEMIC CREDIT TRANSFER

As an ISA participant, you are responsible for speaking with the appropriate academic advisors at your home institution to determine how credits earned abroad will be transferred back to your home institution. Every academic institution has different guidelines and policies, so it is imperative that you speak with your home institution prior to departure to find out about the transfer of credit. Please note that the transfer of credit will be decided upon entirely by your home institution and not by ISA.

When speaking with your home institution, you should inquire about how the courses you take abroad will transfer, rules regarding the transfer of actual grades (vs. credit only), fulfilling major/minor requirements, etc., so there are no surprises upon your return. Participants who have difficulty transferring academic credit will not be subject to any special refund; the standard ISA Cancellation Policy will apply. Please note: It is the participant's responsibility to maintain the program's GPA requirement after being accepted. ISA is not responsible for the action of the host university if the student falls below the requirement.

FOREIGN LANGUAGE PLACEMENT EXAMS

Please note that the majority of ISA language-acquisition programs require participants to take a foreign language placement exam upon arrival to the program site. If the program for which you are applying requires a placement exam, your performance on this exam may determine the classes for which you are eligible. ISA cannot guarantee that you will place into the appropriate language level in order to fulfill academic credit requirements nor can ISA manipulate the results of your placement exam in any way. Participants who do not place into the appropriate level for academic credit transfer will not be eligible for any special refund; the standard ISA Cancellation Policy will apply.

PROGRAM CITY (EXAMPLE: SALAMANCA)	TERM
By signing below, I acknowledge that I have read and understand the Student visa and Passport Information, Academic Credit Transfer and Foreign Language Placement Exam sections.	
FULL NAME (PRINT)	SOCIAL SECURITY NUMBER OR STUDENT I.D. NUMBER
PARTICIPANT'S SIGNATURE X	DATE

PARENT/GUARDIAN SIGNATURE (IF APPLICANT IS UNDER 18 YEARS OF AGE)

By signing below I certify that I have carefully read and understand this application in its entirety and agree to the information presented. I give my permission for the applicant to participate on this ISA program.

PARENT/GUARDIAN NAME (PRINT)	REQUIRED - PARENT/GUARDIAN SIGNATURE	REQUIRED - RELATIONSHIP TO APPLICANT	DATE
NOTARY NAME (PRINT)	REQUIRED - NOTARY SIGNATURE	DATE	